

Westgrove Pack Feb Meeting Minutes

In attendance: Jeff Pandin, Liz Yap, Megan Kesling, Hanna Beard, Anne Street, Emma McAlary, Jonathan Amaya, Sada Dahouk, and Mike Bober

Meeting starting: 7:05pm

Jonathan opens the meeting with a greeting.

1. Treasurer's Report

As of today, we have \$13,506.64 in the bank. We set a tentative budget of \$10,700 in in December. We will need to raise project money, but in terms of basics we are in good shape for the year.

We discuss the the fund raising banner and the thermometer that are still hanging in the park. We decide to end the current fundraiser and start a new one.

Mike says he would like to get together with Jeff to come up with a better way of keeping track of money coming in from caretakers and sustaining caretakers, and integrating emails. Mike will make a presentation of different companies that provide this service and he will present the pros and cons of each at the next board meeting. The board will help him choose which is appropriate for our needs. After we decide which program we will use we can migrate our information from the spreadsheet.

Jeff will send Mike the current spreadsheet that was updated in January.

We decide to leave the board that is holding the thermometer banner up because it is mounted nicely and we will use it again for our spring fundraiser.

Liz will make the new banner and we discuss what will go on it. We decide to make the new fundraiser about the memorial brick project. Liz says it is about a week turnaround to get the new banners once we finalize the information that will go on it. Once it is up we will announce the new fundraiser via email and on our social media platforms.

We begin to discuss next monetary goal and that leads us into our next topic.

2. Memorial Bricks

Jonathan has sent all of the information that we want to include on our fundraising website to BrickMarkers. They are in the process of making the website. He said the turnaround time cane be up to 14 days, but could be less. He sent all of the information about 4 or 5 days ago. Our goal is to have the website go live by the first week of March.

We discuss running a promo for the bricks. On the fundraising website Jonathan has set the price at \$100 per brick. We made the decision to offer the first brick for \$100. If a user buys two bricks the cost will be \$75 each. Each brick after that is also \$75. The cost for the board would be between \$17.50-\$39 depending on the quantity we end up selling/ordering. If we sell 100 bricks the cost for us would be \$17.50 each. We do the math and decide we are making about \$50-\$55 for each brick. This would raise about \$5500.

We discuss how many bricks we need to complete the two entrances where the bricks will be going. Our landscaper said we are covering 278 square feet. Each square foot takes about 4.5 bricks to pave. Ultimately, we need about 1251 bricks.

Our labor cost, including 278 square feet of blank bricks, sand and treated wood is \$4307. We will be swapping out about 100 bricks bringing that cost down a little bit.

If the all-in cost is less than our estimation of \$5500 then 100 bricks is a good goal. This will get us a little past even.

We ultimately decide that we would like to sell 150 bricks. We will put this information on the new fundraiser banner. Realistically, we can engrave all 1200 bricks if we sold that many to users.

We have a small discussion about whether or not we have enough park users that will buy engraved bricks. We decide that we definitely do and we don't think this fundraiser will be hard.

We also vote that we will not sell advertorial space on the bricks and each brick is limited to specific individuals and dates.

We also decide we will offer 5 clip art designs to be chosen from that can be engraved with names/dates on the bricks. It would cost us nothing, but they would be sold for an extra \$10 each.

If the user chooses clip art then we decide it will go on the left side of the text. Otherwise, the option is text only.

We discuss what color the bricks should be and Emma said she has already gotten a sample brick in Light House Gray from BrickMarkers. She will go to the park and compare the brick to the ones that we already have installed at the park.

3. Turf Maintenance

In a month or so when the temperature is where we need it to be we will be ready to close the south end for fertilizing, aerating and seeding. Jeff has already met with our landscaper to do a soil test. The landscaper is also recommending we had lime to adjust the PH which has gotten too acidic. He is also recommending another dose of organic compost. We last did that three or four years ago. The cost would be \$3083. We have \$3400 budgeted for this so we are in great shape. The board votes to approve this.

Typically, this would be done in late March when the daytime temps are in the low 60s. The soil temp should be about 50-65 degrees. We also have to make sure it is not raining or else aerating is impossible and the seeds will wash away.

One of the reasons for using the compost is that it will go over the seed and more will stay in the ground (less in birds bellies).

Anne suggests we have a small follow-up to our Boy Scout project in April. We have flower beds with nothing in them. We need to plant county approved plants.

Jeff says that he and the landscaper discussed how we can plant cold weather (all year round) grass so the park doesn't go completely bare in September. The landscaper said there are two ways. One is with weedkiller (which we can't and won't do). The other way would be to do

three seedings throughout the year. We would have to shutdown one side of the park for about two weeks each time we did that. Ideally, one of those seedings would be in September. Unfortunately, we don't see how we can shut down in September. We would get a lot of complaints. Jeff said maybe we can come up with a fencing system where we can do half at one time.

We discuss how our grass situation now might be at the very best we can do within our constraints (ie no pesticides and keeping it open for as many weeks at the county mandates, etc.)

If we can fully solve the standing water problem then we are in pretty good shape. We discuss how it is so much better than in past years.

Jonathan has not heard anything more from Phil about the standing water.

We also notice that the county hasn't removed the wasp nests either. Phil said it shouldn't be a problem in the winter, but they will get it down. We discuss how to remove them. Should we do it? Spring is approaching fast and we haven't heard from him.

Hannah says that the wasps also like to congregate around the poop bag dispensers. It makes it hard to refill the bags or even for users to get bags.

Jeff said he would get some more peppermint oil for the dispensers since wasps don't like it.

We discuss the standing water issues some more. We discuss what the county has done so far and the improvements over the past few years.

Jonathan will follow-up with Phil on both the standing water and the wasps' nest.

4. General Meeting

We discuss when we should have the next one. We need to approve the budget. The bylaws state that we need to have at least 2 a year. It will be harder to have this one because we are still in the covid times. If we have it outdoors it will be weather dependent.

Per our by-laws, Treasurer drafts budget and presents the budget to the board no later than 15 days prior the beginning of the fiscal year. It will be posted on the website and submitted for approval by general membership at the first general meeting of the fiscal year.

Basically, the budget doesn't have to be approved until we have the first general meeting of the year. We just have to post the budget on our website. We can advertise that we posted it and then present it at the meeting. Therefore, we can delay having the meeting until the weather is warmer. It will also have to be around our seeding/fertilizing schedule.

We approved the budget in Dec and Jeff just needs to post it now. We can peg the meeting to the reopening of the south end --around mid-May.

5. Other business

We discuss the state of the sandwich board in the park. Mike has gotten a lot of negative feedback about the condition. We decide we will move it until we are ready to work on it. We need to make it more on brand.

Our Next Board Meeting with by March, 18th at 7pm.

Meeting ending: 8:05pm